

# PANSKURA MUNICIPALITY

P.O. – PANSKURA, DIST.–PURBA MEDINIPUR  
PIN: - 721139, WEST BENGAL

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Memo No.:- PM/PW/558/03/2500

Dated:03-12-2024

## **NOTICE INVITING e-TENDER**

**NleT No.: - WBMAD/Panskura/NIT-23e/2024-25.**

The Chairperson (BOA) , Panskura Municipality, Panskura, Purba Medinipur invites **Percentage rate basis** e-Tender from reputed and resourceful contractor/Company/firm/Public Sector Undertaking/Government Company having experience in Govt. Departments for execution of similar nature of works, for the work as given in the table below.

Sl. No.	Name & location of the works	Estimated Amount In Rs.	Earnest Money ( Rs)	Period of Completion	Source of Fund
1	Installation of water A.T.M.with Testing & Commissioning of Drinking RO Water Machine (Electromechanical & Civil) at Vidyasagar Park under ward no-03 within Panskura Municipality	499743.00	9995.00	30 days	MPLADS
2	Installation of water A.T.M.with Testing & Commissioning of Drinking RO Water Machine (Electromechanical & Civil) at Panskura Central Bus stand under ward no-08 within Panskura Municipality	499743.00	9995.00	30 days	MPLADS

In the event of e-filling intending bidders may download the tender document from the website directly by the help of Digital Signature Certificate (DSC).

1. The Earnest Money Deposit must be paid by the bidder through (1) Net Banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank payment gateway or (2) RTGS / NEFT in case of offline payment through bank account in any Bank as per the memorandum No. 3975-F(Y) dated 28th July 2016 of Finance Department (Audit Branch), Govt. Of West Bengal.

After technical evaluation and on receipt of the information from the e-procurement portal, the EMD of the bidders disqualified at the technical evaluation will be refunded through an automated process to bidders' Bank Account from which the bidder made the payment transaction of EMD. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than lowest bidder will be refunded through an automated process.

2. After opening of Technical Bid, bidder of each scheme shall be asked to produce original documents for verification which must be tallied with scan copy of documents already uploaded at the time of submission of Tender, failing which his/her tender shall be liable to be rejected.

Both Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the Website <http://wbtenders.gov.in>

### **3. ELIGIBILITY CRITERIA FOR PARTICIPATION IN TENDER:**

Intending tenderers should produce credentials of a similar nature of completed work of the minimum value 40% of Estimated amount put to tender ( given in Respective Column of Annexure-A) during 5(five) years prior to the date of issue of the tender notice

Intending tenderers should produce credentials of a 2 Nos similar nature of completed work each of the minimum value 30% of Estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice.

Intending tenderers should produce credentials of one single running work similar nature which has been completed to the extent of 80% or more and the value of which is not less than the desired value of estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice.

in any Government Municipality/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc.

N.B.: Estimated amount, Date of completion of project and detail communicational address of client must be indicated in the Credential Certificate.

Payment certificate will not treated as Credential (Vide Ref No- 04A/PW/O/10C-02/14 Dated-18.03.2015)

In case of running works, only those tenderers who will submit the satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work in progress satisfactorily and also that no penal action has been initiated against the executed agency i.e. the tenderer.

Income Tax Return Receipt for the Latest three (03) Assessment year, copy of up-to-date P.Tax Deposited Challan / Payment certificate, GST Registration Certificate, up to date GST clearance Certificates, PAN Card are to be accompanied with the Technical Bid Documents.

(a) Trade Licence for Proprietorship Firms. (b) Memorandum of Articles for Companies. (c) Society Registration and Bye-Laws for Cooperative Societies

Register partnership deed for partnership firm is to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners or such firm to upload such tender

Registered Unemployed Engineer's Co-operative Societies / Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report Minutes of last A.G.M. along with other relevant supporting papers.

Joint Ventures will not be allowed.

4. Constructional Labour welfare Cess @ 1% (one percent) of cost of construction will be deducted from every bill of the selected agency, Royalty & all other statutory levy / Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.
5. No Mobilization Advance and Secured Advance will be allowed.
6. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, shoring of materials, labour shed, etc at their own cost and responsibility nearest to the worksite.

All materials required for execution of each work (as per BOQ) to be produced and supplied at site by the contractor at his own cost.

Bids shall remain valid for a period not less than 120 (one hundred and twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the tenderer withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited without assigning any reason thereof.

**7. Date & Times schedule :-**

Sl. No.	Particulars	Date and Time
a)	Date of uploading of NIT. and Tender Documents online) (Publishing Date)	04/12/2024
b)	Documents download start date (Online)	04/12/2024 At 14:00 Hrs.
c)	Date of Pre Bid Meeting	NA
d)	Tender submission start date (On line)	04/12/2024 At 14:00 Hrs.
e)	Tender Submission closing (On line)	20/12/2024 At 14:00 Hrs.
f)	Tender opening date for Technical Proposals (Online)	23/01/2024 At 14:00 Hrs.
g)	Date of opening of Financial Proposal (Online)	To be informed on the time of Technical evaluation.

8. **Acceptance of Bid:** The Chairperson, Panskura Municipality will accept the Tender on recommendation of the Tender committee. The Chairperson does not bind himself to accept otherwise the lowest Tender and reserves to himself the right to reject any or all of the Tenders received without assigning any reason thereof.

9. The successful Tenderder will be notified in writing of the acceptance of his Tender. The Tenderder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate "WBF 2911 " with the "The Chairperson, Panskura Municipality, "and fulfil all his obligations as required by the Contract.

**10. Defect Liability Period:-**

As per Notification No. 5784-PW/L&A/2M-175/2017 dt. 12.09.2017 of Principal Secretary, PWD the following partial modification in the West Bengal Form No: 2911/2911 (i)/ 2911 (ii) (herein after referred to as printed Tender Form), in cancellation of earlier Notification No.177-CRC/2M-57/2008, Dt.12.07.2012 are made

**11. Security Deposit**

8 % Security deposited should be deducted against running/final bill.

Refund of security deposit should be made after successful completion of defect liability period.

12. **Escalation of Cost:** There will be no escalation in cost form at matererials or labour and the Contract price mentioned in the contract stands valid till completion of the contract, and other Obligation , if any.

13. Name of Engineer-In-Charge (EIC) of the Work : SAE ,Panskura Municipality.

14. The tenderer at the Tenderer's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Tenderer's own expense

15. CONDITIONAL and INCOMPLETE TENDER will not be accepted under any circumstances
16. Necessary requirement of principal machineries and laboratories which must be arranged either owned or leased by the tenderer.
17. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, that tender will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
18. Periodical quality test of materials supplied by the agency and final products are to be made as per guideline of schedule of P.W.D. / I.S. at contractor's cost. Normally quality control test of supplied materials /final products will be done in the Dept. laboratory. Otherwise testing of materials/final products will be done from the outside recognized laboratory at the discretion of Engineer-in-charge. In both the cases necessary cost of testing charges will be borne by the agency.
19. Corrigenda if any will publish in website only.
20. Additional Performance Security submitted when the bid rate is 80% or less of the Estimate to tender and no increase in scope of work of projects during execution phase as per G.O. no- 4608-F(Y) Date.- 18.07.2018 & Tender inviting Authority may ask to submit justification of rate form any rate offered by the bidder (if required).

**Chairperson(BOA)**  
**Panskura Municipality**

**Memo No.:- PM/PW/558/03/2500**

**Dated:03-12-2024**

**Copy forwarded for wide circulation through:**

1. The District Magistrate, Purba Medinipur with request to display this NIT along with Tender document in his website for proper publication as well as obtaining Tender from the intending Bidder.
2. The Additional District Magistrate (G), Purba Medinipur District, with request to display this NIT in the Notice Board.
3. The Executive Engineer, Midnapur (East) Division, Municipal Engineering Directorate, Tamluk.
4. The Executive Officer, Panskura Municipality
5. The Finance Officer, Panskura Municipality
6. I.T. Coordinator, Panskura Municipality ,upload this notice into the official website- <https://wbtenders.gov.in>
7. Office Notice Board.
8. Any one leading Newspaper for publication ( Bengali).
9. Guard File.

**Chairperson (BOA)**  
**Panskura Municipality**

**SECTION – B**  
**AFFIDAVIT “Y”**

**Declaration of the Tenderer**

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Tender documents which is required to be submitted in time duly)

I, ....., son of .....

....., aged about ..... years by occupation

..... do hereby solemnly affirm and confirm as follow:

1. That, I am the ..... Of ..... have duly authorized by and competent to affirm this affidavit on behalf of the said Tenderer.
2. That, I have inspected the site of work covered under NIeB (NIeB No ) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Tender documents. Tender of the above named Tenderer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid Tenderer, being lawfully and duly authorized, promise to a Tenderer by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and a Tenderer by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to a Tenderer by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Tender Inviting/Accepting authority.
3. That I declare that, no relevant information as required to be furnished by the Tenderer has been suppressed in the Tender documents.
4. That the statement above made by me is true to my knowledge.

Deponent

Solemnly affirmed by the said

.....

before me.

.....

(1stclass Judicial Magistrate / Notary Public)

## SECTION – B

### Form - II

#### FINANCIAL STATEMENT

**B.1** Name of Applicant :

**B.2** Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years. (Attach copies of the audited financial statement of the last five financial years)

Sl No	Year	Annual Turn Over	Remarks
1	2023-24		
2	2022-23		
3	2021-22		
4	2020-21		
5	2019-20		
Average	-		